Student dormitory „Trsat“: Accommodation for professors and teaching staff

HOUSE RULES

Dear guests, please respect the following house rules:

- Each guest is obliged to report his or her arrival at the reception desk by showing the valid document (identity card or passport). Documents will be returned to the guests after entry in the guestbook.
- The reception desk is open from 06:00 AM to 10:00 PM. Reception desk's phone number is +385 (0)51 584 544 and +385 (0)99 469 6296.
- From 10:00 PM to 6:00 AM Student dormitory is protected by the Security guard (pavilion 1, ground floor). In case of any emergencies or some unusual situations be free to contact him in person or on mobile phone number +385 (0)99 469 6296.
- You can use a laundry room machines for washing drying and ironing. All informations about services and prices you can find out at reception desk.
- Bed linen and towels will be changed once in 7 days. If you have additional needs you are free to contact reception staff.
- Electricity voltage is 220 V.
- In case of fire, please consult evacuation plan. If threatened, guest is required to save lives of other guests and property of accommodation facilities, if he or she does not endanger his own life. When there is a direct threat to the health or safety of persons and property in the accommodation facilities, the guests are required to inform reception of the accommodation facility. Depending on a nature of the threat, guests are required to inform the relevant service on 112.
- Water is a precious resource, so we kindly ask you to be careful with this issue and close taps properly.
- Guests are required to keep Student’s centre property in a way and for the purposes that was intended for. The reception staff should immediately be informed about any damage. Room inventory is intended for using during your stay. It is not allowed to take or move the inventory out of the room. Please note that you are responsible for damages that occur by your fault or by fault of the person that you are responsible of and that you are obliged to pay for it.
- Please make sure you close the room when leaving. The guests are not required to leave the key and card at the reception every time they leave the accommodation facility; that is required only on their departure.
- Smoking is not allowed inside the accommodation facilities.
- Pets are not allowed into the accommodation facilities.
- In accommodation facilities there is not permitted carrying and possession of any kind of weapons; carrying and possession of flammable and explosive substances and materials which have strong and unpleasant smell.
- Guests are strongly advised to take care of their personal belongings and precious items during their stay. The Centre doesn’t assume any responsibility for possible disappearance of money or other valuable items in room. Lost and found items can be report at the reception.
- Please do not disturb other guests with loud noise in rooms, hallways and public areas especially in the period from 11:00 PM to 07:00 AM.
- Check-In is available from 01:00 PM. In case of early arrival you can leave your luggage at the reception.
- On the day of departure it is necessary to leave the room by 10:00 AM. If necessary, you can leave luggage at the reception. If you stay in the room after 10:00 AM you must pay for one more day. After leaving the room please lock the door. The key must be returned to the receptionist. If you want to extend your stay, please inform reception about it as soon as possible.
- During your stay all the information can be disposed at the reception desk as well as any help you need.

We wish you a pleasant stay!
ACCOMMODATION PRICE LIST
(from 1st of September to 15th of July)

Prices
Price per person per night in apartment 214,70 HRK
Price per person per night if staying with another guest in apartment 169,50 HRK

VAT included in the price.
The service is charged at the start or at the end of your arrival day.

Discounts
Student Center offers discounts to guests according to the length of stay:

<table>
<thead>
<tr>
<th>No. of Nights</th>
<th>Discount</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>31%</td>
</tr>
<tr>
<td>2</td>
<td>33%</td>
</tr>
<tr>
<td>3</td>
<td>35%</td>
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<tr>
<td>4 – 6</td>
<td>36%</td>
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<tr>
<td>7 – 10</td>
<td>38%</td>
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<tr>
<td>11</td>
<td>40%</td>
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<tr>
<td>12 – 13</td>
<td>41%</td>
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<td>14</td>
<td>42%</td>
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<tr>
<td>15</td>
<td>43%</td>
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<tr>
<td>16 – 18</td>
<td>44%</td>
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<tr>
<td>19 and more</td>
<td>45%</td>
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</tbody>
</table>

Reservations
- Accommodation service is offered to guests who are coming in organization of University of Rijeka or its constituents.
- To make a reservation of accommodation the constituent of the University of Rijeka’s as organizer should deliver to the Students Centre Rijeka an order form, filled, signed and verified by the constituent’s chief executive.
- If accommodation service is not canceled at least 48 hours before scheduled arrival (up to 10 AM two days before scheduled arrival), Student Centre Rijeka will send to a guest or to University of Rijeka’s constituent a receipt for accommodation for one night.
- If the guest did not come and did not cancel the reservation, Student Centre Rijeka has the right to cancel the accommodation for the whole reservation period (in case that accommodation unit is reserved for more than one night) and make a reservation for another guest. In that case, Student Centre Rijeka will send to a guest or to University of Rijeka’s constituent a receipt for accommodation for one night.
- If there is announced non-attendance on time, (minimal 48 hours before scheduled arrival), the reservation will be canceled without paying any costs.
- If accommodation service was paid in advance and it was not announced guest's non-attendance on time, Student Centre will keep the reservation as long as accommodation service is paid. In that case the amount will not be returned.
- If accommodation service is paid in advance and it was announced guest's non-attendance on time, Student Centre will return full amount.
- If guest or University of Rijeka’s constituents do not pay receipt for accommodation, Student Centre will initiate enforcement proceedings and call police.