



## **ACCOMMODATION FOR ERASMUS STUDENTS**

### **1. WORKING HOURS**

Reception: from Monday to Sunday 24 hours a day (during night from 10:00pm to 6:00 am (22-06h) there is a night guard)

Administration of Student dormitory Trsat: from Monday to Friday from 7:00 AM to 3:00 PM (07-15h)

### **2. CONTACT INFORMATIONS AND LOCATION**

Address: Ulica Radmile Matejčić 5, 51000 Rijeka

Reception desk's phone numbers are: +385 51 584 544 and +385 99 469 6296

E-mail address: [dom@scri.hr](mailto:dom@scri.hr) and [recepcija.trsat@scri.hr](mailto:recepcija.trsat@scri.hr)

Student dormitory Trsat is located in the eastern part of the Rijeka called Trsat which is well connected with other quarters of Rijeka. Student dormitory Trsat is located close (walking distance) to the following faculties:

- Academy of Applied Arts
- Faculty of Humanities and Social Studies
- Faculty of Civil Engineering
- Faculty of Teacher Education
- Department of Biotechnology
- Faculty of Physics
- faculty of Informatics and Digital Technologies
- Faculty of Mathematics
- Department of Polytechnics
- Study of Logopedics

To reach other faculties of University of Rijeka it is necessary to use public transport or car. The best option is the bus. For more informations about public transport lines please visit web page: <https://www.autotrolej.hr/>

### **3. STUDENT DORMITORY TRSAT**

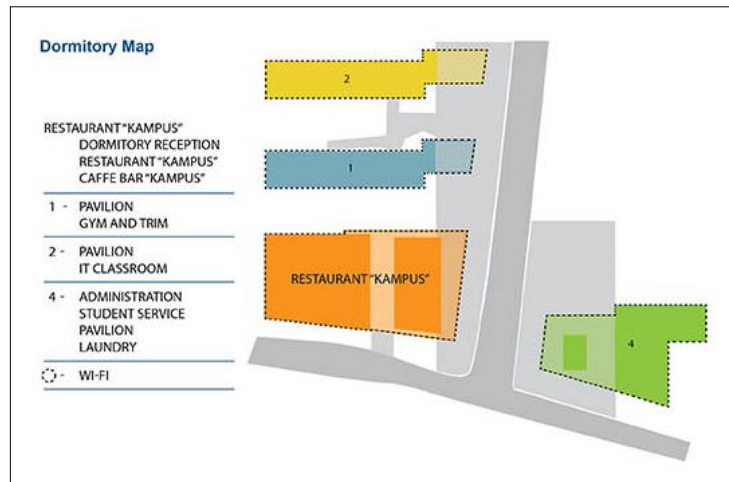
Student Dormitory Trsat comprises three pavilions that are designed in a functional, organizational, architectural, technical, economic and spatial sense to provide quality living and studying conditions for its residents.

Student dormitory Trsat first opened in 2016 as a result of a project by the European Union and University of Rijeka.



Student dormitory Trsat consists of three pavilions: pavilion 1 (ground floor + 6 floors), pavilion 2 (ground floor + 6 floors) and pavilion 4 (ground floor + 5 floors).

Other than accommodation facilities, there are many other facilities for students and guests in and near Student dormitory Trsat: gym and trim, infirmary, living room for students, bicycle storages, IT classroom, laundry room, restaurant Kampus, caffe bar Akvarij and Student shop.



Erasmus students can be accommodated in pavilion 1 in single rooms and in pavilion 1,2 and 4 in double rooms.

Erasmus students can be accommodated in pavilion 1 in single rooms with their own bathroom and kitchen.

Every room shares the loggia with table and chairs with another single room.

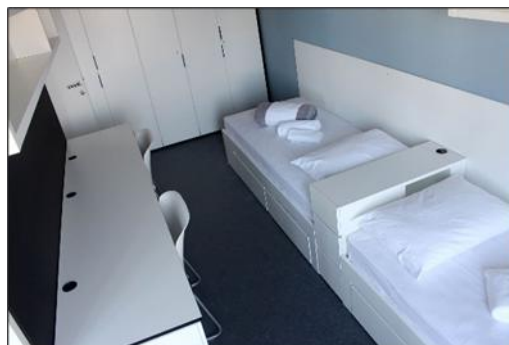
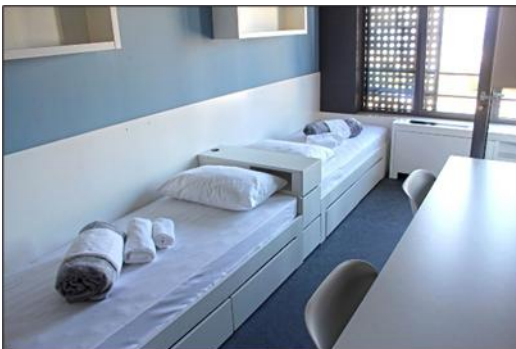
### Single bed room for student in Student dormitory Trsat





Accommodation in double room in pavilion 1, 2 and 4 is organized in the way that four users of accommodation (in two double rooms) live in flat and share loggia, bathroom, toilet, kitchen and entryway.

#### Double bed room in Student dormitory Trsat





All accommodation units are equipped with furniture (bed, closet, shelves, working desk, dining table, chairs and so on) and bedding set. In kitchen there are: furniture, sink, cooker, small refrigerator and all necessary kitchen inventory. In bathroom there are: shower and washbasin. In toilet there are: toilet and a small washbasin. Each room has heating, cooling and Internet connection.

When moving in, each student will receive a set of bed linen which includes: blankets, sheets, pillow, pillowcase, and mattress cover.

#### **4. OBLIGATIONS**

Student Centre's obligation is to provide accommodation service to user of accommodation in accordance with the possibilities and conditions established by Regulations of house rules and disciplinary responsibility of residents in the accommodation facilities of Student Centre Rijeka.

Erasmus student's obligation is to undertake to fully understand and to respect the Regulations of house rules and disciplinary responsibility of residents in the accommodation facilities of Student Centre Rijeka and other general acts of Centre. User of accommodation is obliged to carry out general safety measures, fire protection measures, environment protection measures and measures against natural disasters.

Regulations of house rules and disciplinary responsibility of residents in the accommodation facilities of Student Centre Rijeka are determining rights, duties and responsibilities of accommodation services users regarding cohabitation with other residents, as well as the rights and obligations of the Centre. For violation of Regulations and other decisions of the competent authorities of the Student Centre Rijeka, the resident is responsible on disciplinary and financial basis. Any violation will be considered seriously.



For violation of provisions of Regulations of house rules, student will get one of the disciplinary measures.

## **5. INTERNET ACCESS**

Internet is available in each room and is free of charge. To use it, students need to get their username and password from the faculty and download the necessary installation software.

In case of connection problems, there are instructions for connecting to the Internet. Student can find it on our web page.

## **6. BOOKING**

The application period for accommodation in the student dormitory for the upcoming academic year will be open from 15<sup>th</sup> of May to 31<sup>st</sup> of May.

To apply, each student must send the following documents and information to the email address [dom@scri.hr](mailto:dom@scri.hr):

- A Learning Agreement (signed at least by the Sending Institution)
- Exact information about the planned period of stay (start and end date)
- The name of the student dormitory they are interested in (Student dormitory Trsat and/or Student dormitory Ivan Goran Kovačić)
- The type of room they would prefer (single and/or double)

All students who submit an application will be informed of the results via email no later than 20<sup>th</sup> of June.

Students who are not granted a place in the dormitory will be placed on a waiting list.

All students who apply after 31<sup>st</sup> of May will be automatically placed on a waiting list if all spaces are filled.

## **7. CHECK – IN**

Students can check - in to the Student dormitory Trsat from Monday to Sunday from 6:00 AM to 10:00 PM. The exact arrival date and time of Erasmus student must be announced at least 5 days before arrival day.

Documents which students need to bring when moving in are:

- Copy of Learning Agreement / Traineeship Agreement
- Medical confirmation (needs to be confirmed by family physician in the home country)
- Identity card or passport
- Other documents on request of Student centre Rijeka's staff.

When moving in, students have to go to the reception to make check in and sign the contract.





## **8. PAYMENT AND PRICES**

Students can see other prices in the price list on our web page. After move in / on beginning of the current month student receives a bill for accommodation on their e – mail address. Invoices can be paid:

- with cash or debit card at the reception every day from 06:00am to 10:00pm;
- through internet banking;
- in post office;
- in bank

Accommodation users are obliged to pay their accommodation invoices until the date indicated on the invoice.

## **9. CHECK - OUT**

Erasmus student is obliged to announce his/her move out from the accommodation facility no later than 10 days before the move out date.

Before leaving students are required to settle all costs and leave the room in the same condition as they found it. Our staff will check the room.

## **10. ADDITIONAL INFORMATION**

Foreign nationals - students who are not citizens of Republic Croatia will have to regulate their temporary residence in Croatia. In order to do that they need to contact the reception to obtain a confirmation about living in dormitory and deliver it at the police station which is located at the following address:

Police Department – Policijska uprava  
Žrtava fašizma 3  
51000 Rijeka  
Croatia

## **11. PHONE NUMBERS OF IMPORTANT SERVICES**

Emergency phone number	112
Police	192
Fire department	193
Ambulance services	194
Reception desk	+385 99 469 6296, +385 51 584 544

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**You can find other information about Student dormitory Trsat in useful brochure "Living in Student dormitory Trsat" which is published on our web page.**