

# ACCOMMODATION FOR ERASMUS STUDENTS

#### 1. Working hours

Reception: from Monday to Sunday from 6:00 AM to 10:00 PM Security / night guard: from Monday to Sunday from 10:00 PM to 6:00 AM Administration of Student dormitory Ivan Goran Kovačić: from Monday to Friday from 7:00 AM to 3:00 PM

#### 2. Contact informations and location

Address: Franje Čandeka St 4, 51000 Rijeka Reception desk's phone numbers are: +385 (0)51 672 422 and +385 (0)99 265 3894 Night guard's phone numbers are: +385 (0)51 672 422 and +385 (0)99 265 3894 E-mail address: scri.uniri@scri.hr

Student dormitory Ivan Goran Kovačić is located in the western part of the Rijeka, which is well connected with other quarters of Rijeka. Student dormitory Ivan Goran Kovačić is located close (walking distance) to the following faculties of University of Rijeka:

- Faculty of Economics
- Faculty of Health Care Studies
- Faculty of Medicine
- Faculty of Maritime Studies
- Faculty of Law
- Faculty of Engineering

To reach other faculties of University of Rijeka it is necessary to use public transport or car. The best option is the bus. Below you can find the bus lines driving to other faculties:<sup>1</sup>

- Academy of Applied Arts: buses 7, 7A
- Faculty of Humanities and Social Studies: buses 7, 7A
- Faculty of Civil Engineering: buses 7, 7A
- Faculty of Teacher Education: buses 7, 7A
- Department of Biotechnology: buses 7, 7A
- Department of Physics: buses 7, 7A
- Department of Informatics: buses 7, 7A
- Department of Mathematics: buses 7, 7A
- Faculty of Tourism and Hospitality Management: you have to reach the centre of Rijeka by walk or by buses 6, 7, 7A and then take the bus 32 to Ika

<sup>&</sup>lt;sup>1</sup> For more informations about public transport lines please visit web page: https://www.autotrolej.hr/



While staying in Student dormitory Ivan Goran Kovačić students can receive post. Regular post is delivered to the reception. Reception staff will inform students about post which is delivered for them. The postal address in Student dormitory is:

Studentski centar Rijeka Studentsko naselje Ivan Goran Kovačić Student's name and surname Franje Čandeka 4 51000 Rijeka Croatia

# 3. Student dormitory Ivan Goran Kovačić

Life in five accommodation facilities in Student dormitory Ivan Goran Kovačić is organized according to the needs and demands of students. It includes adequate standards of living and eating. Students can satisfy their cultural and sports needs and live in safe environment.

Within the Student dormitory Ivan Goran Kovačić there are: Student restaurant Mini, student laundry (pavilion 1, ground floor), gym (pavilion 1, ground floor) and classroom (pavilion 5, ground floor).

Erasmus students can be accommodated in double rooms in pavilion 1 or 5. Double room on 4<sup>th</sup> floor of pavilion 5 is equipped with: beds, mattress, closet, working desks, shelfs above the table, chairs, table lamps, hangers, nightstands, water sink, mirror and shelf above water sink. When moving in each student will receive a set of bed linen which includes: 2 blankets, 2 sheets, 1 pillow, 1 pillowcase, and 1 cover for the mattress.

Students need to share sanitary facilities (showers, water sink, toilets) ant small kitchenette with other students on the floor.







Erasmus students can be accommodated in double rooms in pavilion 1. On the floor there is a 20 double rooms. Double room is equipped with: beds, mattress, closet, working desks, shelfs above the table, chairs, table lamps. When moving in each student will receive a set of bed linen which includes: 2 blankets, 2 sheets, 1 pillow, 1 pillowcase, and 1 cover for the mattress.

Students need to share sanitary facilities (showers, water sink, toilets) and small kitchenette with other students on the floor.









# 4. Obligations

Student Centre Rijeka's obligation is to provide accommodation service to user of accommodation in accordance with the possibilities and conditions established by Regulations of house rules and disciplinary responsibility of residents in the accommodation facilities of Student Centre Rijeka.

Erasmus student's obligation is to undertake to fully understand and to respect the Regulations of house rules and disciplinary responsibility of residents in the accommodation facilities of Student Centre Rijeka and other general acts of Centre. User of accommodation is obliged to carry out general safety measures, fire protection measures, environment protection measures and measures against natural disasters.

Regulations of house rules and disciplinary responsibility of residents in the accommodation facilities of Student Centre Rijeka are determining rights, duties and responsibilities of accommodation services users regarding cohabitation with other residents, as well as the rights and obligations of the Centre. For violation of Regulations and other decisions of the competent authorities of the Student Centre Rijeka, the resident is responsible on disciplinary and financial basis. Any violation will be considered seriously.

For violation of provisions of Regulations of house rules, student will get one of the disciplinary measures.

#### 5. Internet access

Internet is available in each room and apartment through data cable and is free of charge. Students need to get their username and password from the faculty and download the necessary installation software.



In case of technical or any other issues, please make a report via the link: <u>https://ticket.scri.hr/</u>

or on e-mail address: it.podrska.igk@scri.hr

# 6. Booking

To book a room, students should contact Student centre on e – mail address: scri.uniri@scri.hr

Students must send a copy of Learning Agreement / Traineeship Agreement to confirm their Erasmus status and to make a reservation. Also, they have to confirm the date of arrival and departure.

The rooms are given to students on a "first come, first serve" basis.

#### 7. Check – in

Students can check - in to the Student dormitory Ivan Goran Kovačić from Monday to Sunday from 6:00 AM to 10:00 PM. The exact arrival date and time of Erasmus student must be announced at least 5 days before arrival day.

Documents which students need to bring when moving in are:

- Copy of Learning ship / Traineeship Agreement
- Medical confirmation (needs to be confirmed by family physician in the home country)
- Identity card or passport

When moving in, students have to go to the reception to check in and sign the contract.



# 8. Payment and prices

For staying in accommodation facilities of Student centre Rijeka, student has a right to get discount that can be seen in Table 1.

Table 1. Discounts for continual staying in accommodation				
facilities of Student centre Rijeka				
1 night	-	17 nights	53 %	
2 nights	-	18 nights	55 %	
3 nights	5 %	19 nights	56 %	
4 – 5 nights	10 %	20 nights	57 %	
6 – 7 nights	15 %	21 nights	58 %	
8 nights	20%	22 nights	59 %	
9 nights	25 %	23 nights	6o %	
10 nights	30 %	24 nights	61%	
11 nights	35 %	25 nights	62 %	
12 nights	40 %	26 nights	63%	
13 nights	44 %	27 nights	64 %	
14 nights	46 %	28 nights	65%	
15 nights	48 %	29 nights	66 %	
16 nights	51%	30 and more	66,66 %	
		nights		

VAT is not included in this prices. Student Centre Rijeka is exempted of paying the Value Added Tax (VAT) for accommodation of students due to Article 39., item 1, part i of the Value Added Tax Act and due to Article 58., item 1. of Value Added Tax Ordinance. This apply during academic year. This does not apply during summer. Student is obliged to prove his status by submitting of valid document. Otherwise, VAT will be charged.

On beginning of the current month student receives a bill for accommodation on their e – mail address. Students is obliged to pay monthly rent in accordance with Regulations of house rules and disciplinary responsibility of residents in the accommodation facilities of Student Centre Rijeka and Price list of accommodation services.

Payment can be done with card on reception, through internet banking, in bank or in post office.

#### 9. Check - out

Erasmus student is obliged to announce his departure at least 30 days before leaving day.



Before leaving students are required to settle all costs and leave the room in the same condition as they found it.

#### 10. Additional informations

Foreign nationals - students who are not citizens of Republic Croatia will have to regulate their temporary residence in Croatia. In order to do so they need to contact the reception to obtain a certificate and deliver it personally at the police station which is located at the following address:

Police Department – Policijska uprava Žrtava fašizma 3 51000 Rijeka Croatia

#### **11. Student Centre's food services**

Student Centre Rijeka offers food and drink in three student restaurants, four bistros and eight caffe bars as follows:

- Restaurant Kampus Radmile Matejčić St 5, Rijeka (Student dormitory Trsat)
- **Restaurant Mini** Franje Čandeka St. 4, Rijeka (Student dormitory Ivan Goran Kovačić)
- Restaurant Index Krešimirova St. 18
- Bistro Pomorac Studentska St 2, Rijeka (Faculty of Maritime Studies)
- **Bistro Riteh** Vukovarska 58 St, Rijeka (Faculty of Engineering)
- Bistro Mul Primorska St 42, Ika (Faculty of Tourism and Hospitality Management)
- **Bistro Pravri** Hahlić St 6, Rijeka (Faculty of Law)
- Caffe bar Kampus (Akvarij) Radmile Matejčić St 5, Rijeka (Student dormitory Trsat)
- **Caffe bar Andrea** Radmile Matejčić St <sub>3</sub>, Rijeka (Faculty of Civil Engineering)
- Caffe bar Formula Radmile Matejčić St 2, Rijeka (University Department)
- **Caffe bar Reful** Sveučilišna avenija St 4, Rijeka (Faculty of Humanities and Social Studies)
- Cafe bar Infuzija- Viktora Cara Emina St 5, Rijeka (Faculty of Health Care Studies)
- Caffe bar Uniri Trg braće Mažuranića St. 10, Rijeka (Rectorate of the University of Rijeka)
- Buffet Medicinar Braće Branchetta St 20, Rijeka (Faculty of Medicine)
- Buffet Start Radmile Matejčić St 10, Rijeka (StepRi)

More information about food service: http://www.scri.uniri.hr/en/food-service.html



# 11. Phone numbers of important services

IMPORTANT SERVICES	PHONE NUMBERS	
Emergency phone number	112	
Police	192	
Fire department	193	
Ambulance services	194	
Reception desk	+385 99 265 3894, +385 51 672 422	